



2025 Summer Camp Registration Guide

So you want to sign up for The Boys & Girls Club of Milford Summer Camp ...

This document is a comprehensive, all inclusive, super helpful document to help you ensure that your child is a part of the Best Summer Ever! You should find all that you need to aid you on the journey to signing up your kiddo for the Boys & Girls Club of Milford's 2025 Summer Camp. If you still have questions after reading this document you can contact us using the contact info on the last page! Your GREAT Summer Starts Here!

Before you register ...

Before you begin the process of registering your child for camp here's some things you should review (click each one to see more)

- The [Camp Calendar](#) a comprehensive list of all the activities, field trips and important dates
- The [Parent Handbook](#) a detailed list of all the policies and procedures we follow
- [Financial Aid Form](#) we understand that every families financial capacity varies for a multitude of reasons. At the Boys & Girls Club we strive to ensure there are no barriers for anyone to attend our program. Please complete these forms if you would like to apply for financial aid this summer.

1. Registration

Our [Registration](#) is done electronically, and can be done on a smart phone or computer. We know its long, but is necessary to make sure we have all of the information we need for your child to take part in our awesome program. **Please know that our registrations are manually processed so confirmation of registration is not automatic. Once your registration is processed, normally within 2 business days (this is only when the club is open), you will receive a confirmation of registration email that will list all of your next steps.** (spoiler alert they are listed here as well!)

2. Paperwork

Our [Additional Paperwork](#), which is a Google Form, is another way we gather important information we need for your child to join us this Summer. We know that it is a bit redundant and also long, but we appreciate your cooperation on it. Your child needs this version of our paperwork completed, even if you have completed paperwork for previous summers or afterschool.

The additional paperwork is where you will be able to attach any supporting documents we may need from you. More about these documents is explained below.

3. Supporting Documents

Depending on your child and their needs, will dictate what documents we need from you. Below is a list of supporting documents and who we need them from.

- Everyone - [Physical Form](#) with Immunization records dated within 2 years of the last day your child is attending Camp (No older than August 22nd, 2023 for the last day of camp)
- If you will have people picking up your child that were not listed on the registration - [Additional Pick up Form](#)
- Everyone that plans on attending any Field trips - Full summer completed [Field Trip Permission Slip](#)
- Any child that is 5 years old - A copy of their birth certificate
- If your child has any medication (i.e. an epipen, inhaler, etc) - [Administration of Medication Paperwork](#) fully completed and signed by a doctor and Parent as well as a completed [Plan of Care Form](#)
- If your child has behavioral or other special needs - A completed [Youth Accommodation Form](#)

4. Payment/Scholarship Info

Payment for Summer Camp is another thing that is required before your child can join us at camp, but don't worry! We are here to make it easy and offer help where we can. The Club accepts the following forms of payment for Camp

Check - Money Order - Credit Card ([Via PayPal](#)) - [Care4Kids](#) - [Payment Plans](#)

We know that every family has different financial capacities and we want to ensure that all youth are able to participate in our program with no financial barriers. Please find our [Financial Assistance Form](#) here, that outlines all the ways the Club can help you get assistance in paying for Camp.

*If you plan on utilizing any form of financial assistance be sure to complete all necessary applications and forms ASAP so that you can get the help you need.

*A Care4Kids Denial letter is needed to apply for a Club scholarship, so be sure to send in your Care4Kids paperwork as soon as you plan on utilizing Summer Camp and will need assistance.

5. You did it! Now what?

Once you have fully completed all of the requirements listed in this document your registration is complete and your child's spot at camp is secured. **Starting in April, monthly emails will go out to everyone signed up for camp stating that they are either all set or are missing steps to complete their registration.**

Once you have completed everything on this document all there is left to do is get excited for the best summer ever!

Who to contact . . .

Kassandra Sebas, Membership Director, KassandraSebas@BGCMilford.com

- If you have any questions about membership, paperwork or the registration process
- If you have any questions or need assistance with payment, Care4Kids or scholarships

Samantha Sontag, Program Director, SamanthaSontag@BGCMilford.com

- If you have any questions about the program, calendar, activities, etc
- If your child has Medications or accommodations during camp she will be in touch about any medications and/or paperwork

The Front Desk, (203) 713-8055, FrontDesk@BGCMilford.com, 59 Devonshire Rd, Milford CT

- If there is any paperwork that needs to be sent in and isn't uploaded on the Additional Paperwork Google Form it should be sent to this email
- If you have any general questions about camp the best time to call is Monday-Friday from 11am-3pm and someone will assist you or get back to you

Documents & Links

- [Summer Camp Calendar](#)
- [Parent Handbook](#)
- [Financial Assistance Form](#)
- [Registration](#)
- [Additional Paperwork Form](#)
- [Administration of Medication](#) & [Plan of Care Form](#)
- [Youth Accommodation Form](#)
- [PayPal for Payment](#)
- [Payment Plan](#)
- [Care4Kids Portal](#)
- Field Trip Permission Slip
- [Additional Pick up Form](#)

Registration Checklist

- Complete Online Registration
- Complete Additional Paperwork
- Send in Physical
- Send in Birth Certificate (5 years old)
- Bring in medication (if Applicable)
- Send in Administration of Medication Paperwork (if Applicable)
- Complete Payment or Set up Payment Plan

Camp Hours

Dates	Before Care	Regular Hours
June 23rd-August 22nd	7:30am-9am	9am-5:30pm

